

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	10602	Agenda Number	30.
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Meeting Date:	November 10, 2011
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Department:	Purchasing
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## Subject

Authorize award and execution of a contract through the Houston-Galveston Area Council of Governments Cooperative Purchasing Program (HGAC) with NATIONAL BUS SALES & LEASING, INC., Marietta, GA for the purchase of ten new passenger shuttle-buses for the Austin Bergstrom International Airport in an amount not to exceed \$819,387.20.

## Amount and Source of Funding

Funding is available in the Fiscal Year 2011-2012 Capital Budget of the Aviation Department.

## Fiscal Note

A fiscal note is attached.

Purchasing Language:	Cooperative Purchase
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Prior Council Action:	
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For More Information:	Sharon Patterson, Senior Buyer/972-4014
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Boards and Commission Action:	To be reviewed by the Austin Airport Advisory Commission on November 8, 2011.
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MBE / WBE:	This Cooperative Purchase is exempt from the MBE /WBE Ordinance. This exemption is in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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**Related Items:****Additional Backup Information**

This contract is for the purchase of ten new passenger shuttle-buses to be assigned to the Aviation Department. These buses will be able to transport 15 passengers and will be equipped with grab rails, luggage racks, and both interior and exterior destination signs.

Prior to October 2009, the company that was under contract to manage the parking operations at Austin Bergstrom International Airport was responsible for the purchase of all passenger shuttle-buses used at the airport. These buses were then amortized and reimbursed by the City over the term of the contract. Under the terms of the new contract that began in October 2009, the City assumed responsibility for the purchase of the shuttle buses.

The Austin Climate Protection team and Fleet have worked together to develop a vehicle purchasing process in our progress towards our citywide objective of obtaining carbon neutrality by 2020. The development of the purchasing criteria incorporates emissions impact, available technologies on the market, physical demands on the vehicle, and service application. These criteria are applied to all vehicles submitted to Fleet for purchase.

These buses are powered with engines capable of burning Compressed Natural Gas (CNG) fuel. In line with Austin Climate Protection Program goals, CNG provides an approximate 25% reduction in greenhouse gas emissions versus using gasoline and an approximate 25% reduction versus using diesel.

The buses in this RCA have been recommended for purchase utilizing a process that involves the Fleet Officer, affected Department Directors, and Assistant City Managers (ACMs). ACM approval is required for all new additions to the City's fleet prior to any requests made to the Purchasing Office.

The pricing for these buses represents a .6% increase to the last purchase made in April 2011. The increase in price is due to a manufacturer price increase on the chassis.

The Purchasing Office conducted an analysis to determine that the National Bus Sales & Leasing, Inc. HGAC contract is the best value to the City. This contract offered the lowest prices and is able to provide buses that fully meet the needs of the using department. National Bus Sales & Leasing, Inc. is contracted through HGAC to supply these types of buses to other public entities statewide as a result of a competitive bidding process. Utilizing the HGAC contract provides for volume discount pricing as well as the earliest opportunity to place the City's bus order.